## INCORPORATED HAMLET OF TUKTOYAKTUK TUKTOYAKTUK, NT

FINANCIAL STATEMENTS For the year ended March 31, 2019

### INDEX TO THE FINANCIAL STATEMENTS March 31, 2019

Page

## MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

## MANAGEMENT DISCUSSION AND ANALYSIS

### **INDEPENDENT AUDITORS' REPORT**

### FINANCIAL STATEMENTS

Statement I - Statement of Financial Position	1
Statement II - Statement of Operations and Accumulated Surplus	2
Statement III - Statement of Changes in Net Debt	3
Statement IV - Statement of Cash Flows	4
Notes to the Financial Statements	5 - 17
SCHEDULES	
Schedule 1 - Tangible Capital Assets	18
Schedule 2 - General Government Services	19 - 20
Schedule 3 - Protective Services	21
Schedule 4 - Transportation and Public Works Services	22
Schedule 5 - Recreation Services	23
Schedule 6 - Environmental and Public Health Services	24
Schedule 7 - Water and Sewage Services	25
Schedule 8 - Gas Tax Agreement	26 - 27
Schedule 9 - Clean Water Wastewater Fund	28
Schedule 10 - Small Communities Fund	29
Schedule 11 - Community Public Infrastructure	30 - 31
Schedule 12 - Contract Services	32 - 34
Schedule 13 - Community Empowerment Programs - Economic Development	35

Schedule 14 - Expenses by Object	36
Schedule 15 - Changes in Fund Balances	38
Schedule 16 - Salaries, Honoraria and Travel	39

## MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Mayor and Councillors Incorporated Hamlet of Tuktoyaktuk

The accompanying financial statements and other information contained in this report are the responsibility of the management of the Incorporated Hamlet of Tuktoyaktuk.

The financial statements are prepared by management in accordance with Canadian public sector accounting standards and relevant ministerial directives. They necessarily include some amounts that are based on the best estimates and judgments of management. When alternative accounting treatments exist, management has chosen those it considers the most appropriate under the circumstances, in order to ensure that the financial statements are presented fairly, in all respects.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are relevant, accurate and reliable for the preparation of financial statements.

Management is responsible for reviewing and approving these financial statements.

Council has reviewed the financial statements and recommends their approval. They also met with management and external auditors to discuss internal controls over the financial reporting process, auditing issues and financial reporting matters, to ensure that each party is properly discharging their responsibilities and to review the financial statements and the external auditor's report.

The financial statements have been reported on by Avery Cooper & Co. Ltd., Chartered Professional Accountants, in accordance with Canadian generally accepted auditing standards on behalf of the Hamlet. Avery Cooper & Co. Ltd. has full and free access to the records of the Hamlet.

Shawn Stuckey Senior Administrative Officer Incorporated Hamlet of Tuktoyaktuk

June 26, 2019



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#### **INDEPENDENT AUDITORS' REPORT**

Mayor and Councillors Incorporated Hamlet of Tuktoyaktuk Tuktoyaktuk, Northwest Territories

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Incorporated Hamlet of Tuktoyaktuk, which comprise the Statement of Financial Position as at March 31, 2019 and the Statements of Operations and Accumulated Surplus, Changes in Net Debt, Changes in Fund Balances and Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion these financial statements present fairly, in all material respects, the financial position of the Hamlet as at March 31, 2019 and the results of its operations, changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Other matter

Our audit was conducted for the purpose of forming an opinion on the financial statements of Incorporated Hamlet of Tuktoyaktuk taken as a whole. The supplementary information included on various schedules is presented for purposes of additional information. Such supplementary information has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion in the audit of financial statements taken as a whole.

#### Other Information

Management is responsible for the other information. the other information comprises the Management Discussion and Analysis.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We obtained the management Discussion and Analysis prior to the date of this auditor's report. if, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in this auditor's report. We have nothing to report in this regard.



### **INDEPENDENT AUDITORS' REPORT (cont'd)**

### Responsibilities of Management and Those charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and the Hamlets Act of the Northwest Territories, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the Hamlet's financial reporting process.

### Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Hamlet's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Hamlet's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Hamlet to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **INDEPENDENT AUDITORS' REPORT (cont'd)**

#### Report on Other Legal and Regulatory Requirements

We report that, in our opinion, these financial statements are prepared, in all material respects, in accordance with the policies and standards prescribed for municipalities by the Hamlets Act and by the Department of Municipal and Community Affairs, Government of the Northwest Territories. As required by Section 105 of the Hamlets Act we further report that, in our opinion, proper books of account have been maintained by the Hamlet, the financial statements are in agreement therewith and the transactions that have come under our notice have, in all significant respects, been within the statutory powers of the Hamlet except as outlined in Note 21 to the financial statements. As required by Section 105 of the Hamlets Act we report that, in our opinion these principles have been applied on a basis consistent with that of the preceding year.

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AVERY COOPER & CO. LTD. Chartered Professional Accountants Yellowknife, NT

June 26, 2019

### Statement I

#### STATEMENT OF FINANCIAL POSITION March 31, 2019

	<u>2019</u>	<u>2018</u>
Financial Assets Cash and Cash Equivalents (Note 3) Trade and Other Receivables (Note 5)	\$ 4,977,170 665,880	\$ 4,146,660 593,424
Total Financial Assets	5,643,050	4,740,084
Liabilities Accounts Payable and Accrued Liabilities (Note 6) Wages and Benefits Payable Deferred Revenue (Note 7) Severance Liability	685,243 108,041 4,985,854 125,845	
Total Liabilities	5,904,983	5,000,458
Net Debt (Statement III)	(261,933)	(260,374)
Non-Financial Assets Tangible Capital Assets (Schedule 1) Inventory for Consumption (Note 9)	9,553,760 <u>838,956</u>	7,945,045 1,157,471
Total Non-Financial Assets	10,392,716	9,102,516
Accumulated Surplus (Statement II)	\$ <u>10,130,783</u>	\$ <u>8,842,142</u>

**CONTINGENT LIABILITIES** (Note 14)

Approved on Behalf of the Incorporated Hamlet of Tuktoyaktuk:

\_\_\_\_\_ Mayor

\_\_\_\_\_ Senior Administrative Officer

Statement II

# STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

	Schedule	2019 Budget <u>(Unaudited)</u>	2019 <u>Actual</u>	2018 <u>Actual</u>
Revenues Government Transfers for Operations Government Transfers for Capital Water and Sewer Customer Charges Solid Waste Charges Fees, Permits, Licenses and Fines Investment Income Other		\$ 2,749,289 1,038,733 118,000 136,200 - 142,500	\$ 3,534,212 1,678,148 1,142,702 114,795 263,865 49,711 282,349	\$ 3,108,405 399,480 978,251 115,375 178,396 12,880 449,685
Total Revenues		4,184,722	7,065,782	5,242,472
Expenses General Government Services Protective Services Transportation and Public Works Services Recreation Services Environmental and Public Health Services Water and Sewage Services Contract Services Community Transfer Initiative Programs	2 3 4 5 6 7 12 13	917,608 121,380 896,685 511,866 121,500 1,745,733 - 121,358	891,868 178,328 1,281,121 805,863 101,632 1,908,784 486,988 122,557	$\begin{array}{r} 866,411\\ 181,259\\ 1,038,520\\ 861,515\\ 101,110\\ 1,744,738\\ 585,505\\ 107,858\end{array}$
Total Expenses		4,436,130	5,777,141	5,486,916
Annual Surplus (Deficit)		(251,408)	1,288,641	(244,444)
Accumulated Surplus, Opening		8,842,142	8,842,142	9,086,586
Accumulated Surplus, Closing		\$ <u>8,590,734</u>	\$ <u>10,130,783</u>	\$ <u>8,842,142</u>

## Statement III

# **STATEMENT OF CHANGES IN NET DEBT** March 31, 2019

	2019 Budget <u>(Unaudited)</u>	2019 <u>Actual</u>	2018 <u>Actual</u>
Annual Surplus (Deficiency)	\$ <u>(251,408</u> )	\$ <u>1,288,641</u> \$	(244,444)
Acquisition of tangible capital assets Depreciation of tangible capital assets Loss (Gain) on disposal of tangible capital assets Proceeds on disposal of tangible capital assets	- - - -	(2,187,790) 579,075 - -	(228,985) 513,659 (14,000) 14,000
Net Change in Tangible Capital Assets		(1,608,715)	284,674
Acquisition of inventory Use of inventory	-	(134,352) <u>452,867</u>	(316,496) 248,545
Net Change in Consumable Inventory		318,515	(67,951)
Increase in Net Debt	(251,408)	(1,559)	(27,721)
Net Debt, Opening	(260,374)	(260,374)	(232,653)
Net Debt, Closing	\$ <u>(511,782</u> )	\$ <u>(261,933</u> ) \$	(260,374)

Statement IV

## **STATEMENT OF CASH FLOWS** For the Year Ended March 31, 2019

	<u>2019</u>	<u>2018</u>
OPERATING TRANSACTIONS Annual surplus (deficiency)	\$ <u>1,288,641</u>	\$ <u>(244,444</u> )
Non-cash items included in surplus (deficit) of revenues over expenses Depreciation of Tangible Capital Assets	579,075	513,662
Cash provided by (used for) changes in non cash operating working capital Trade and Other Receivables Inventory for Consumption Accounts Payable and Accrued Liabilities Wages and Benefits Payable Deferred Revenue Severance Liability	(72,456) 318,515 313,905 (773) 583,499 7,894	272,851 (67,951) (978,247) (3,127) 1,209,113 7,524
	<u>1,150,584</u> <u>3,018,300</u>	<u>440,163</u> 709,381
CAPITAL TRANSACTIONS Acquisition of Tangible Capital Assets	(2,187,790)	(228,981)
NET CHANGE IN CASH AND CASH EQUIVALENTS	830,510	480,400
OPENING CASH AND CASH EQUIVALENTS	4,146,660	3,666,260
CLOSING CASH AND CASH EQUIVALENTS	\$ <u>4,977,170</u>	\$ <u>4,146,660</u>

#### NOTES TO THE FINANCIAL STATEMENTS March 31, 2019

#### NOTE 1 SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Incorporated Hamlet of Tuktoyaktuk are the representations of management prepared in accordance with public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. They are also prepared in accordance with policies prescribed for municipalities by the Hamlets Act of the Northwest Territories and by the Department of Municipal and Community Affairs, Government of the Northwest Territories.

The Municipality is exempt from income tax under Section 149 of the Income Tax Act.

Significant aspects of the accounting policies adopted by the Incorporated Hamlet of Tuktoyaktuk are as follows:

a) Reporting Entity

These financial statements reflect the assets, liabilities, revenues and expenses of the Operating Fund, the Water and Sewage Fund and the Reserve Funds and include the activities of all committees of Council. At present, there are no organizations that are owned or controlled by the municipality, other than its own management funds.

All inter-fund assets, liabilities, revenues and expenses are eliminated.

The Hamlet receives significant funding from the Government of the Northwest Territories in the form of operating grants and capital grants. Administration is of the opinion that discontinuance of funding would significantly disrupt operations.

b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Externally restricted funds and earnings thereon are accounted for as deferred revenue until the related tangible capital assets are acquired or constructed or eligible expenses are incurred.

c) Cash Equivalents

Cash comprises cash on hand and demand deposits. The Hamlet considers any and all highly liquid investments with maturities of three months or less from the date of acquisition, that are readily convertible to known amounts of cash and that are subject to insignificant risk of changes in value, to be cash equivalents.

d) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

#### NOTES TO THE FINANCIAL STATEMENTS March 31, 2019

#### NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (cont'd)

e) Pension Expenses

Contributions for current and past service pension benefits are recorded as expenses in the year in which they become due.

#### f) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investment. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize that value.

g) Financial Assets

Financial assets, consisting of cash, accounts receivable and inventory for sale, are assets that could be used to discharge existing liabilities or finance future operations and are not for consumption in the normal course of operations.

#### h) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets (Debt) for the year.

i) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

#### NOTES TO THE FINANCIAL STATEMENTS March 31, 2019

### NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (cont'd)

j) Government Transfers

Government transfers are the transfer of monetary assets or tangible capital assets from a government for which the government making the transfer does not:

- i) receive any goods or services directly in return;
- ii) expect to be repaid in future; or
- iii) expect a direct financial return.

Operating transfers are recognized as revenue in the period in which the events giving rise to the transaction occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

Capital transfers received are initially recognized as deferred revenue and subsequently recognized as revenue when the related tangible capital assets are acquired or constructed or eligible expenses are incurred.

k) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value the date of receipt and also are recorded as revenue.

1) Contributed Materials and Services

The Hamlet recognizes contributions of materials and services, but only when a fair value can be reasonably estimated and when the materials and services are used in the normal course of operations and would otherwise have been purchased.

m) Measurement Uncertainty

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. An item is subject to measurement uncertainty when it is reasonably possible that the recognized or disclosed amount could change by a material amount in the near term. Actual results could differ from those estimates.

Significant estimates are used in determining the useful lives of depreciable assets, allowance for doubtful accounts, and allocations of common administrative expenses between funds/programs.

#### NOTES TO THE FINANCIAL STATEMENTS March 31, 2019

#### **NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (cont'd)**

#### n) Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

**x** 7

	Years
Land improvements	30 - 40
Buildings	15 - 70
Engineered structures	
Water System	35 - 65
Wastewater system	35 - 65
Other engineered structures	10 - 40
Machinery and equipment	5 - 20
Vehicles	3 - 20

100% of the annual amortization is charged in the year of acquisition and 0% in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

o) Segmented Information

Hamlet services are provided by departments and segmented financial information on their activities is reported in the schedules. The accounting policies used in these segments are consistent with those followed in preparation of the financial statements as disclosed in Note 1. Revenues not directly attributable to a specific segment are indicated as unallocated items in Note 11. The segments include:

- i) General Government Services, which provides internal support to council and other departments who provide services to its citizens. These internal departments include the Senior Administrative Officer, Financial services, Information Technology Support, and Human Resources.
- ii) Protective Services, which provides services to maintain public order and uphold municipal bylaws and prevention services related to firefighting services.
- iii) Transportation and Public Works Services, which provides construction and maintenance of community assets and transportation planning.
- iv) Recreation Services, which provides services through a recreation and cultural program.
- v) Environmental and Public Health Services which provides refuse removal services and landfill maintenance and provides emergency and prevention related to medical services.
- vi) Water and Sewage Services which provides for operations and maintenance related to water distribution and sewage collection.

#### NOTES TO THE FINANCIAL STATEMENTS March 31, 2019

#### **NOTE 2 FUTURE ACCOUNTING CHANGES**

In August 2018, Asset Retirement Obligations, Section PS 3280, was issued to establish standards on how to account for and report a liability for asset retirement obligations (AROs). An ARO is a legal obligation associated with the retirement of a tangible capital asset (TCAs), ARO costs associated with TCAs controlled by the entity increase the carrying amount of the related TCA (or a component thereof) and are expensed in a rational and systematic manner. ARO costs associated with an asset no longer in productive use are expensed. Measurement of a liability for an ARO should result in the best estimate of the amount required to retire a TCA (or a component thereof) at the financial statement date. Subsequent measurement of the liability can result in either a change in the carrying amount of the related TCA (or a component thereof), or an expense, depending on the nature of the remeasurement and whether the asset remains in productive use. A present value technique is often the best method with which to estimate the liability. The impact of the transition to these accounting standards has not been reviewed by management.

This Section applies to fiscal years beginning on or after April 1, 2021. Earlier adoption is permitted. The Incorporated Hamlet of Tuktoyaktuk is currently assessing the impact of this Section.

In November 2018, Revenue, Section PS 3400, was issued to establish standards on how to account for and report on revenue. It differentiates between revenue arising from transactions that include performance obligations and transactions that do not have performance obligations. Performance obligations are enforceable promises to provide specific goods or services to a specific payor. Revenue from transactions with performance obligations should be recognized when (or as) the public sector entity satisfies a performance obligation by providing the promised goods or services to a payor. Revenue from transactions with no performance obligations should be recognized when a public sector entity has the authority to claim or retain an inflow of economic resources and identifies a past transaction or event that gives rise to an asset. The impact of the transaction to these accounting standards has not been reviewed by management.

This Section applies to fiscal years beginning on or after April 1, 2022. Earlier adoption is permitted. The Incorporated Hamlet of Tuktoyaktuk is currently assessing the impact of this Section.

#### NOTE 3 CASH AND CASH EQUIVALENTS

	2017	2010	
Cash	\$ 4,977,170	\$ 4,146,660	

2019

2018

Cash equivalents are short-term deposits with original maturities of three months or less.

#### NOTES TO THE FINANCIAL STATEMENTS March 31, 2019

### NOTE 4 DEPOSITS

Source	Deferred revenue	Reserves	Less amount <u>receivable</u>	Tota depo <u>requir</u>	sit	Actual bank <u>deposit</u>		Over (short)
Community	\$ 764,813	\$-	\$ -	\$ 764	,813	\$ 1,155,69	6\$	390,883
Capacity Building Fund Community Public	-	-	-	-		10,61	5	10,615
Infrastructure Cash and Temporary	3,822,677	-	-	3,822	,677	3,717,35	1	(105,326)
Investments						93,50	<u>8</u>	93,508
	\$ <u>4,587,490</u>	\$ <u> </u>	\$ <u> </u>	\$ <u>4,587</u>	<u>,490</u>	\$ <u>4,977,17</u>	<u>0</u> \$	389,680
CIBC Busine		Growth	#71-781 #71-782 #71-780	15 12	\$ 1, <u>3</u> ,	155,696 10,615 <u>717,351</u>		2018 936,302 390,138 10,550 2,809,670 4,146,660

Sufficient funds must be deposited to separate bank accounts to correspond with the respective Restricted balances. Interest earned on these accounts is credited to the appropriate Restricted deposit. As at March 31, 2019, the Hamlet had not complied with this requirement.

# NOTES TO THE FINANCIAL STATEMENTS

March 31, 2019

### NOTE 5 ACCOUNTS RECEIVABLE

NOTE 6

NOTE 7

Particulars of accounts receivable are as follows:

	<u>2019</u>	<u>2018</u>
Contributions Receivable Allowance for Doubtful Accounts	\$ 545,889 (102,669) 443,220	\$ 479,150 (99,453) 379,697
Water and Sewage Customer Receivables Allowance for Doubtful Accounts	190,454 (58,831) 131,623	226,541 (94,544) 131,997
Other Trade Receivables Allowance for Doubtful Accounts	141,000 (112,926) 28,074	115,859 (75,540) 40,319
Goods and Services Tax Receivable	62,238	40,536
Advances	725	875
ACCOUNTS PAYABLE AND ACCRUED LIA	\$ <u>665,880</u> ABILITIES <u>2019</u>	\$ <u>593,424</u> 2018
GNWT Payable Trade and Other Payable Accrued Liabilities Tangible Capital Assets Payable	\$ 62,181 316,559 46,000 <u>260,503</u> \$ 685,243	\$ 73,868 251,470 46,000 - \$ 371,338
DEFERRED REVENUE	<u>2019</u>	<u>2018</u>
Miscellaneous Contract services Gas Tax Agreement Community Public Infrastructure	\$ 307,650 764,813 <u>3,822,677</u>	\$ 6,661 175,992 <u>4,162,726</u>
Contract services (Schedule 12) Other services	4,895,140 90,714	4,345,379 <u>56,976</u>
	\$ <u>4,985,854</u>	\$ <u>4,402,355</u>

#### NOTES TO THE FINANCIAL STATEMENTS March 31, 2019

### NOTE 8 LANDFILL CLOSURE AND POST-CLOSURE LIABILITY

The Hamlet operates a solid waste landfill site. Closure and post-closure care activities include the final clay cover, landscaping, as well as surface and ground water monitoring leachate control, and visual inspection, the costs of which are ultimately the responsibility of the GNWT. Accordingly, no provision for the closure and post-closure care liability is included in the financial statements.

#### NOTE 9 INVENTORY FOR CONSUMPTION

		<u>2019</u> <u>2018</u>	
	Gravel EK35 - Dust Suppressant Materials	\$ 530,395 \$ 848,650 172,108 123,273 136,453 185,540	5
		\$ <u>838,956</u> \$ <u>1,157,47</u>	1
)	EQUITY IN TANGIBLE CAPITAL ASSETS		
		<u>2019</u> <u>2018</u>	
	Tangible Capital Assets (Schedule 1) Accumulated Depreciation (Schedule 1) Accounts Payable (Note 6)	\$ 20,517,904 \$ 18,330,114 (10,964,144) (10,385,069 (260,503) -	
		\$ <u>9,293,257</u> \$ <u>7,945,04</u> ;	<u>5</u>

#### NOTE 11 UNALLOCATED AMOUNTS

**NOTE 10** 

The following revenues were not allocated to the individual segments reported in the schedules:

- MACA Operations and Maintenance Funding
- MACA Property Tax Funding

## **NOTES TO THE FINANCIAL STATEMENTS** March 31, 2019

GOVERNMENT TRANSFERS

NOTE 12

GUVERNIVIENT TRANSFERS	<u>2019</u>	<u>2018</u>
Operating		
MACA - Operations and Maintenance	\$ 1,843,000	\$ 1,806,000
MACA - Water and Sewage Subsidy	712,000	707,000
MACA - Property Tax Revenue	80,356	55,109
MACA - Recreation Grant	32,000	32,000
	2,667,356	2,600,109
Repayable contributions		
Canadian Northern Economic Development Agency	168,429	5,122
CanNor - Cultural Centre	124,249	-
MACA - Children and Youth Resiliency	13,636	13,636
MACA - Regional Youth Sport	6,000	12,500
ITI - Economic Development Officer	121,180	107,858
ITI - Ice House Feasibility	-	18,000
ITI - Tourism	18,330	-
ITI - Tourism Coordinator	60,000	13,670
ITI - Various	-	42,307
ECE - Safety Training	-	30,778
ECE - Youth Employment	-	53,640
ECE - Small Communities Employment Support	303,920	-
INAC - Acceleration of Coastal Change	15,127	-
INAC - Northern REACHE Program - Solar Panel	35,685	58,500
INAC - Relocation Coastal Erosion	301,289	
	1,167,845	356,011
Transfers (to) from deferred revenue	(300,989)	152,285
	866,856	508,296
Other restricted funding		
Gas Tax Agreement	778,000	-
Community Public Infrastructure	907,337	1,742,000
Clean Water Wastewater Fund	241,583	628
	1,926,920	1,742,628
Transfers (to) from deferred revenue	(248,773)	(1,343,148
	1,678,147	399,480
	\$ <u>5,212,359</u>	\$ <u>3,507,885</u>

#### NOTES TO THE FINANCIAL STATEMENTS March 31, 2019

#### NOTE 13 ALLOCATED EXPENSES

The Hamlet incurs a number of expenses that are common to the administration of the organization and each of its Funds. Accordingly, common expenses are allocated among Funds consistently each year proportionately on a percentage basis. Insurance expenses are allocated to Funds based on assessed building and equipment values. Wages and benefits expenses are allocated based on a percentage of estimated time spent.

Total insurance expense for the year of \$159,461 (2018 - \$163,318) is allocated to General Government, Protective Services, Transportation and Public Works, Recreation Services, Environmental Services, Water and Sewage Services and Contract Services at \$15,004, \$15,735, \$42,160, \$61,397, \$454, \$23,475 and \$1,236, respectively. Wages and benefits expenses for the year totaling \$1,621,123 (2018 - \$1,674,414) is allocated to General Government, Protective Services, Transportation and Public Works, Recreation Services, Water and Sewage Services, Contract Services and Community Empowerment Services at \$437,320, \$20,924, \$463,759, \$208,784, \$384,228, \$5,000 and \$101,108, respectively.

### NOTE 14 CONTINGENT LIABILITIES

#### Insurance

The Hamlet participates in the Northwest Territories Association of Communities insurance programs. Under these programs the Hamlet is insured for property, automotive and general liability. Under the terms of membership, the Hamlet could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined. It is the opinion of the Hamlet that losses are unlikely to occur.

#### **NEBS Pension Plan**

As at January 1, 2019, the Northern Employee Benefits Services Pension Plan is in a preliminary solvency deficiency position of \$128,900,000 (2018 - \$110,840,600). While the Hamlet does not intend to terminate its participation in the Plan for the foreseeable future, the Hamlet would be obligated, per the NEBS Act, for its share of the solvency deficiency upon withdrawal. The Hamlet's obligation, as Plan Sponsor, would be calculated based on actuarial estimates for all active, deferred and retired employees.

#### NOTE 15 FINANCIAL INSTRUMENTS

The Incorporated Hamlet of Tuktoyaktuk's financial instruments consist of cash and cash equivalents, trade and other receivables, accounts payable and accrued liabilities and wages and benefits payable. It is administration's opinion that the Incorporated Hamlet of Tuktoyaktuk is not exposed to significant interest or currency risks arising from these financial statements.

The Incorporated Hamlet of Tuktoyaktuk is subject to credit risk with respect to accounts receivable. Credit risk arises from the possibility that customers to which the Incorporated Hamlet of Tuktoyaktuk provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of customers minimizes the credit risk.

#### NOTES TO THE FINANCIAL STATEMENTS March 31, 2019

#### NOTE 16 COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year presentation.

#### NOTE 17 NORTHERN EMPLOYEE BENEFITS SERVICES (NEBS) PENSION PLAN

Eligible employees of the Incorporated Hamlet of Tuktoyaktuk are members of the Northern Employee Benefits Services (NEBS) Pension Plan (the Plan), a contributory defined benefit plan. The Plan is administered by NEBS as part of benefits program providing insurance, health care and pension benefits for employees of member employers in the North. NEBS is a member owned, not-for-profit corporation of which the Incorporated Hamlet of Tuktoyaktuk is a member.

Total contributions remitted by the Incorporated Hamlet of Tuktoyaktuk to the NEBS Pension Plan were as follows:

	<u>2019</u>	<u>2018</u>	
Employers' contribution Employees' contribution	\$ 72,718 \$ 72,718	74,233 74,233	
	\$ <u>145,436</u> \$	148,466	

Participating employers in the Plan, including the Incorporated Hamlet of Tuktoyaktuk are required to make contributions to the plan of 8% (2018 - 8%) of pensionable earnings, and to remit employee contributions of 8% (2018 - 8%). These contributions cover current service costs and a provision for adverse deviation.

The Plan is governed by the *Northern Employee Benefits Services Pension Plan Act* (in force October 1, 2015) (the Act) and a Plan Text document maintained by the administrator of the Plan. Both the Act and the Plan Text document provide that participating employers are liable for their share of any funding shortfalls in the Plan as determined on a going concern basis, and on Plan windup. The Act and the Plan Text document provide any going concern shortfalls, should they arise, are to be paid down over no more than 15 years and that contribution rates may be increased if necessary to do so.

Pursuant to the Act, the Plan is exempt from compliance with the *Pension Benefits Standards Act,* 1985 (PBSA) and is not required to be funded on a solvency basis.

As at January 1, 2019, the NEBS Pension Plan has a preliminary going concern surplus of \$25,300,000 (2018 - \$24,000,000) and a funded ratio of 112.0% (2018 - 112.8%). The Plan serves 3202 employee members and 111 participating employers.

#### NOTE 18 BUDGET

The budget information presented in these financial statements was approved by Council on March 28, 2018 and is unaudited.

#### NOTES TO THE FINANCIAL STATEMENTS March 31, 2019

#### NOTE 19 CONTRACTUAL RIGHTS

The Hamlet has entered into the following multi-year contracts:

<u>Project</u>	Terms/Conditions
Small Communities Fund	Solid Waste Site Phase 2 - the GNWT will pay an amount not exceeding \$789,000. The federal sources shall not exceed 75% of the total allowable expenses. This agreement expires March 31, 2023.
Gas Tax	April 1, 2015 - March 31, 2019

Future maximum contributions remaining under these agreements are as follows:

	<u>Small</u> <u>Communities</u> <u>Fund Gas Tax</u>					
2020 2023	\$	- 772,965	\$	199,000 S	\$ 199,000 772,965	
	\$	772,965	\$_	199,000	§ <u> </u>	

### NOTE 20 RELATED PARTY TRANSACTIONS

The mayor is the fuel supplier for the Hamlet. The mayor is also a contractor for various as and when contracts for the Hamlet. Transactions for both between the contractor and the Hamlet during the year were \$390,557 and \$517,213 respectively. The terms and conditions of the transactions are identical to the arm's length terms and conditions that existed before the two parties became related. Outstanding balances were \$40,138 and \$33,600 respectively at year-end.

The deputy mayor is the solid waste removal contractor for the Hamlet. Transactions between the contractor and the Hamlet are limited to the provision of solid waste removal services, and average approximately \$80,000 annually. The terms and conditions of the transactions have not changed since the council member was elected (i.e. they are identical to the arm's length terms and conditions that existed before the two parties became related). The contract will expire March 31, 2022.

During the reporting year, a new council member was elected who is the sewage contractor for the Hamlet. Transactions between the contractor and the Hamlet are limited to the provision of sewage pumpout, and average approximately \$625,000 annually. The terms and conditions of the transaction have not changed since the council member was elected (i.e. they are identical to the arm's length terms and conditions that existed before the two parties became related). the contract will expire March 31, 2022. The outstanding balance was \$52,837 at year-end.

#### NOTES TO THE FINANCIAL STATEMENTS March 31, 2019

### NOTE 21 STATUTORY REQUIREMENTS OUTSTANDING

The following sections of the Hamlets Act have not been fully complied with:

- a) Section 72 of the Hamlets Act refers to bylaws for municipal purposes and the enforcement of its bylaws. The Hamlet is not in compliance with all of its bylaws. Not all employees are paid in accordance with the Employment by-law #318. Bingo licenses are not always invoiced per the current bylaw. Some companies indicated in Water and sewage rates By-law #313 (Schedule D) are not being charged the economic rate as required by the bylaw.
- b) Section 77(1) of the Hamlets Act indicates that, to be effective, a bylaw must be under corporate seal and must be signed by a council member. Not all bylaws were signed and/or sealed.
- c) Section 99 (2) of the Hamlets Act requires that the Hamlet shall eliminate any deficit at the end of a fiscal year by the end of the next fiscal year. The Hamlet did not eliminate the deficit in the Water and Sewage Fund from the previous year.

SCHEDULE 1

### INCORPORATED HAMLET OF TUKTOYAKTUK TANGIBLE CAPITAL ASSETS

For the Year Ended March 31, 2019

	Land and Land Improvement	Buildings and Building s Improvements	&	Transportation Equipment	Other	Current year	Prior year
COST:	improvement		Equipment	Equipment	Other	Current year	Thor your
Balance, opening	\$ 80,633	\$ 10,131,013	\$ 1,700,905	\$ 1,622,462	\$ 4,795,101	\$18,330,114	\$18,375,497
Acquisition of tangible capital assets	27,500	29,700	15,719	47,371	2,067,500	2,187,790	29,950
Construction-in-progress	-	-	-	-	-	-	199,031
Disposal of tangible capital assets							<u>(274,364</u> )
Balance, closing ACCUMULATED DEPRECIATION:	108,133	10,160,713	1,716,624	1,669,833	6,862,601	<u>20,517,904</u>	<u>18,330,114</u>
Balance, opening	73,533	6,137,895	1,179,046	1,132,604	1,861,991	10,385,069	10,145,771
Annual depreciation	1,371	279,385	82,596	85,911	129,812	579,075	513,662
Accumulated depreciation on disposals							(274,364)
Balance, closing	74,904	6,417,280	1,261,642	1,218,515	1,991,803	<u>10,964,144</u>	10,385,069
Net book value, 2019	\$ <u>33,229</u>	\$ <u>3,743,433</u>	\$ <u>454,982</u>	\$ <u>451,318</u>	\$ <u>4,870,798</u>	\$ <u>9,553,760</u>	
Net book value, 2018	\$7,100	\$3,993,118	\$ <u>521,859</u>	\$ <u>489,858</u>	\$ <u>2,933,110</u>		\$ <u>7,945,045</u>

Included in the total cost of Other as at March 31, 2019 is accumulated construction in progress totalling \$3,352,846 (2018 - \$2,850,843). Such costs are not depreciated until construction is completed.

# GENERAL GOVERNMENT SERVICES

	2019 Budget <u>(Unaudited)</u>	2019 <u>Actual</u>	2018 <u>Actual</u>
<b>Revenues</b> Other Grants/Contributions License, Permits and Fines Rental of Buildings - External	\$ - 11,000 28,600	\$ 25,000 25,357 31,325	\$ 35,148 13,106 46,340
Interest - General Miscellaneous Insurance Recovery	- 60,000	522 192,462	71,802
General Operations Revenue	99,600	274,666	186,631
Expenses Honouraria	60,000	62,750	46,913
Mayor's Expense Fund	5,000	4,831	2,731
Mayor's Stipend	27,500	27,500	27,125
Council Travel and Meetings	12,000	30,954	12,994
Salaries and Benefits	584,108	437,323	439,178
Removal Expense	16,000	6,626	9,064
Office Equipment and Supplies	10,000	4,638	7,040
Bank and Interest Charges	5,000	7,966	4,733
Freight	4,500	3,073	3,939
Insurance	15,500	15,004	15,222
Materials and Supplies	6,000	6,208	6,168
Business Travel and Expense	4,000	2,338	-
NWTAC Dues	4,000	1,061	5,789
Advertising	2,500	587	2,182
Election and Census	3,000	1,356	2,520
Equipment Purchase & Rental	8,000	10,098	13,137
Communications	15,000	14,675	13,865
Admin. Buildings Fuel	29,500	34,914	28,819
Admin. Buildings Electricity	16,500	23,833	20,845
Admin. Buildings Municipal Services	4,500	5,520	4,639
Admin. Buildings O & M	4,500	4,570	1,209
Water and Sewage	4,500	5,023	4,824
Vehicle Fuel	3,500	3,808	1,172
Miscellaneous	12,500	62,517	47,417
Staff Training	10,000	432	-
Bad Debts	-	5,322	2,926
Professional Fees	<u>50,000</u>	52,038	54,117
Total Operating Expenses	917,608	834,965	778,568
Depreciation	-	56,903	101,843

#### **GENERAL GOVERNMENT SERVICES**

	2019 Budget <u>(Unaudited)</u>	2019 <u>Actual</u>	2018 <u>Actual</u>
Gain on disposal of assets			(14,000)
Total expenses	917,608	891,868	866,411
Net revenue (expenses)	\$ <u>(818,008</u> ) \$	§ <u>(617,202</u> )	\$ <u>(679,780</u> )

# **PROTECTIVE SERVICES**

	2019 Budget <u>(Unaudited)</u>		2019 <u>Actual</u>		2018 <u>Actual</u>
Expenses					
Fire Protection					
Communications	\$ 3,000	\$	4,746	\$	5,130
Electricity	12,000		17,819		16,055
Salaries and Benefits	25,130		20,924		19,546
Heating	40,000		71,014		53,721
Materials and Supplies	10,750		20,911		26,206
Salaries and Benefits	-		-		127
Training	5,000		-		3,814
Fire Truck Fuel	4,500		3,064		6,089
Water and Sewage	5,000		790		743
Insurance	 16,000	_	15,735	_	15,597
Total Operating Expenses	121,380		155,003		147,028
Depreciation	 	_	23,325	_	34,231
Total Expenses	\$ 121,380	\$	178,328	\$	181,259

# TRANSPORTATION AND PUBLIC WORKS SERVICES

	2019 Budget <u>(Unaudited)</u>	2019 <u>Actual</u>	2018 <u>Actual</u>
Revenue Garage Revenue Rental of Equipment Insurance Recovery	\$ 2,500 1,000  3,500	\$ 2,888 2,505  5,393	\$ 6,690 1,950 <u>4,535</u> 13,175
Expanses			
Expenses Salaries and Benefits Materials and Supplies Freight Equipment Purchase/Lease Communication Street Lighting Heating Fuel Electricity Building - O & M Water and Sewage Equipment Repairs and Maintenance Equipment - Fuel Miscellaneous Training and Development Insurance	$\begin{array}{r} 478,666\\ 32,000\\ 10,000\\ 10,000\\ 5,000\\ 35,000\\ 55,000\\ 50,700\\ 3,000\\ 3,250\\ 70,000\\ 83,000\\ 10,000\\ 12,000\\ 39,069\end{array}$	$\begin{array}{r} 463,759\\ 189,388\\ 11,705\\ 7,757\\ 4,622\\ 35,949\\ 75,924\\ 51,881\\ 476\\ 3,730\\ 88,478\\ 86,167\\ 5,353\\ 2,438\\ 42,160\end{array}$	$487,522 \\ (21,684) \\ 14,219 \\ 2,925 \\ 5,256 \\ 40,606 \\ 64,307 \\ 48,134 \\ 2,480 \\ 3,520 \\ 63,502 \\ 80,908 \\ - \\ 2,085 \\ 43,143 \\ - \\ 2,085 \\ 43,143 \\ - \\ - \\ 2,085 \\ - \\ 3,143 \\ - \\ - \\ - \\ - \\ - \\ - \\ - \\ - \\ - \\ $
Total operating expenses	896,685	1,069,787	836,923
Depreciation		211,334	201,597
Total Expenses	896,685	1,281,121	1,038,520
Net revenue (expenses)	\$ <u>(893,185</u> )	) \$ <u>(1,275,728</u> )	\$ <u>(1,025,345</u> )

# **RECREATION SERVICES**

	2019 Budget <u>(Unaudited)</u>	2018 <u>Actual</u>	
Revenues			
Special Events and Days	\$ 27,000	\$ 28,688	\$ 54,242
Bingos and Lotteries	¢ 27,000 70,000	¢ 20,000 75,963	95,363
User Fees	47,600	54,595	54,073
Recoveries/Miscellaneous	16,000	43,566	7,316
Other Grants/Contribution	-	6,000	12,500
MACA Conditional Funding	32,000	32,000	32,000
Insurance Recovery	-	-	615
Beluga Jamboree	-	55,950	91,114
			<u> </u>
Recreation Revenue	192,600	296,762	347,223
Expenses			
Salaries and Benefits	202,878	208,784	239,244
Freight	2,500	3,621	2,110
Insurance	60,488	61,397	62,596
Materials and Supplies	21,000	11,890	14,623
Special Event Days	40,000	60,166	121,541
Beluga Jamboree	-	55,950	91,114
Equipment Purchase/Rental	7,500	5,252	7,432
Communications	5,000	6,224	6,067
Building Heating Fuel	65,000	97,808	65,713
Electricity	63,500	60,934	62,196
Water and Sewage	17,500	17,267	15,230
Building Repairs and Maintenance	5,500	5,899	3,981
Programs/Miscellaneous	13,500	51,626	35,643
Training and Development	2,000	2,236	300
Vehicle Fuel	4,000	4,167	3,271
Equipment Repairs and Maintenance	1,500	722	3,570
Total operating expenses	511,866	653,943	734,631
Depreciation		151,920	126,884
Total expenses	511,866	805,863	861,515
Net revenue (expenses)	\$ <u>(319,266</u> )	\$ <u>(509,101</u> )	\$ <u>(514,292</u> )

## ENVIRONMENTAL AND PUBLIC HEALTH SERVICES

	2019 Budget <u>(Unaudited)</u>	2019 <u>Actual</u>	2018 <u>Actual</u>
Revenue	110.000	114 505	115.055
Garbage Disposal Landfill Charges	118,000 <u>15,000</u>	114,795 7,915	115,375 <u>21,200</u>
Environmental Revenue	133,000	122,710	136,575
Expenses			
Materials and Supplies	\$ 5,000	\$ 90	\$ 131
Garbage Contract	78,000	76,900	77,542
Insurance	1,000	454	463
Miscellaneous	17,500	12,308	7,189
Town Clean-Up	20,000	10,176	14,081
Total operating expenses	121,500	99,928	99,406
Depreciation		1,704	1,704
Total Expenses	121,500	101,632	101,110
Net revenue (expenses)	\$11,500	\$ 21,078	\$ 35,465

## WATER AND SEWAGE SERVICES

	2019 Budget <u>(Unaudited)</u>		2019 <u>Actual</u>	2018 <u>Actual</u>	
Revenue Customer Charges					
Residential	\$ 67,000		63,793		,140
Commercial and Industrial	131,733		119,475		,252
Public Sector	840,000		958,534		,066
MACA Funding	707,000		712,000		,000
Other			900	106	,793
Total Revenue	1,745,733		1,854,702	1,795	,251
Expenses					
Operating					
Labour and Benefits					
Administration - Salaries	340,031		384,228	401	,416
Mobile Equipment					
Equipment Rental	9,000		-		,842
Buildings Operations and Maintenance	59,000		73,547		,945
Insurance	24,380		23,475		,836
Heating Fuel	15,000		18,292		,405
Electricity	40,000		50,299		,207
Sewage Lagoon	15,000		1,844	2	,110
Direct Administration			• • • • •		~
Communications	4,000		3,864		,844
Audit and Legal Fees	10,000		9,691	10	,298
Staff Training	9,000		3,918	(	600
Bad Debts (Recoveries)	-		(434)		,029)
Sewage Pump-Out Contract	610,000		593,980		,918
Water Delivery Contract	610,000		615,413		,575
Materials and Supplies	19,720		29,760		,745
Recovery from Other funds	(25,898)	,	(32,978)	(29	,377)
Indirect Administration Chargeover	6,500			-	
Total Expenses	1,745,733		1,774,899	1,697	,335
Total operating excess of revenue					
over expenses before others	-		79,803	97	,916
Depreciation			133,885	47	403
Excess (Deficiency) of Revenue over Expenses	\$ <u> </u>	\$	(54,082)	\$ <u>50</u>	,513

## GAS TAX AGREEMENT

	2005 - 2015	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	Cumulative
Opening balance	\$ <u> </u>	\$ <u>467,055</u>	\$ <u> </u>	\$ <u>173,819</u>	\$ <u>175,992</u>	\$ <u> </u>
Revenue						
Annual Gas Tax Allocation	2,686,959	188,306	193,000	-	778,000	3,846,265
Interest earned	38,928	3,356	4,869	2,173	9,225	58,551
Add: ICSP Expense Reimbursement	2,443	-	-	-	-	2,443
Previous year allocation			160,694			160,694
	2,728,330	191,662	358,563	2,173	787,225	4,067,953
Expenses						
Dust Control Supplies	299,952	259,024	133,703	-	172,108	864,787
Sage Accpac Training	14,584	-	-	-	-	14,584
Computers	-	-	-	-	-	-
ICSP Workshop	2,443	-	-	-	-	2,443
Water License Renewal	17,890	-	-	-	-	17,890
School Bus	87,297	-	-	-	-	87,297
Water Truck	127,937	-	-	-	-	127,937
EK-35 Dust Suppressant	339,064	-	-	-	-	339,064
Training	77,107	-	-	-	-	77,107
Solid Waste Site Facility	1,088,001	360,754	(44,974)	-	(634,018)	769,763
Sewage trucks	207,000	-	-	-	-	207,000
Arena - Community Energy	-	38,939	-	-	-	38,939
Kitti Hall Upgrades	-	-	26,900	-	-	26,900
Beluga Shack	-	-	7,794	-	-	7,794
Reindeer Point / North Point	-	-	9,019	-	-	9,019
Playground Equipment	-	-	18,443	-	-	18,443
LED Lighting	-	-	15,804	-	-	15,804
Equipment - Sweeper	-	-	18,055	-	-	18,055
Zamboni/Fitness Addition to Arena					660,314	660,314

GAS TAX AGREEMENT

	2005 - 2015	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	Cumulative
	2,261,275	658,717	184,744		198,404	3,303,140
Transfer to deferred revenue	\$ <u>467,055</u>	\$ <u> </u>	\$ <u>173,819</u> \$	§ <u>    175,992</u>	\$ <u>764,813</u> \$	5 764,813

# CLEAN WATER WASTEWATER FUND

	<u>2017</u>	<u>2018</u>	<u>2019</u>	Cumulative
Revenue Annual CWWF Allocation	\$ <u>301,797</u> \$	370	\$ <u>241,583</u>	\$543,750
Expenses Sewage Lagoon Upgrade:				
Gravel Source 177	267,000	-	-	267,000
AECOM Canada Ltd.	33,761	-	-	33,761
E. Gruben's Transport Ltd.	-	-	241,583	241,583
Other	1,036	370		1,406
	301,797	370	241,583	543,750
Excess of Revenue over Expenses	\$ <u> </u>		\$	\$

## SMALL COMMUNITIES FUND

		<u>2017</u>	Cumulative
Revenue Annual SCF Allocation	\$	16,035	\$ 16,035
Expenses AECOM - Design costs	_	16,035	16,035
Excess of Revenue over Expenses	\$_		\$

### **COMMUNITY PUBLIC INFRASTRUCTURE**

	<u>2007 - 2015</u>	<u>2016</u>	2017	<u>2018</u>	<u>2019</u>	Cumulative
Opening balance	\$ <u> </u>	\$ <u>3,846,164</u>	\$ <u>4,182,579</u>	\$ <u>2,821,751</u>	\$ <u>4,162,726</u>	\$ <u> </u>
Revenue						
Annual CPI Allocation	7,018,323	899,000	-	1,742,000	907,337	10,566,660
Interest earned	93,784	14,593	13,252	10,708	39,964	172,301
Disbursement recovery	1,365					1,365
	7,113,472	913,593	13,252	<u>1,752,708</u>	947,301	10,740,326
Expenses						
Finning Caterpillar Loader	303,144	-	-	-	-	303,144
Road to Source 177	1,000,000	-	-	-	-	1,000,000
Road Works Culverts	37,478	18,283	-	-	-	55,761
Fuel Tanks	36,509	-	-	-	-	36,509
Road Packer	30,092	-	-	-	-	30,092
Vehicles	111,491	31,993	-	-	47,371	190,855
SAO Staff House	358,089	31,591	-	-	-	389,680
938H Loader	271,634	-	-	-	-	271,634
Fire Truck	270,743	-	-	-	-	270,743
Furniture - SAO House	20,690	-	-	-	-	20,690
Solid Waste	1,071	1,359	28,119	1,420	634,018	665,987
Various - under \$10,000	44,643	13,332	2,763	-	-	60,738
S Curve Road Upgrade	18,900	-	-	-	-	18,900
Kitti Hall Upgrade	514,654	-	23,871	1,117	-	539,642
Fire Department Equipment	130,603	-	-	-	-	130,603
Beach Erosion	10,500	-	29,570	-	-	40,070
IT Evergreen	-	-	26,586	-	-	26,586
Old Garage Demolition	-	-	14,088	-	-	14,088
Arena Flooring	86,531	-	6,220	-	-	92,751
Beautification/Tourism	20,536	-	27,899	68,130	76,231	192,796

## COMMUNITY PUBLIC INFRASTRUCTURE

	<u>2007 - 2015</u>	<u>2016</u>	2017	<u>2018</u>	<u>2019</u>	Cumulative
Zamboni	-	89,945	-	-	-	89,945
Argo	-	23,765	-	-	-	23,765
Land Use Planning	-	-	72,035	7,600	-	79,635
Shack	-	14,000	70	248	-	14,318
Boat and Motor	-	21,614	-	-	-	21,614
Skate Sharpener	-	17,326	-	-	-	17,326
Dust Suppressant	-	-	-	123,275	(65,675)	57,600
Office Renovations	-	153,457	48,639	23,387	-	225,483
Shore Erosion	-	47,050	-	-	-	47,050
Communications	-	21,263	-	-	-	21,263
Beaufort Drive House	-	92,200	97,783	-	-	189,983
Snowcat	-	-	104,325	-	-	104,325
New Cemetery	-	-	317,476	-	32,340	349,816
Sewage Lagoon Upgrades	-	-	100,694	158	352,987	453,839
Waterline Replacement	-	-	46,074	-	-	46,074
Radio Station Equipment Replacement	-	-	29,878	-	-	29,878
Backhoe	-	-	81,540	-	-	81,540
Dump Truck	-	-	135,000	-	-	135,000
Gravel Stockpile	-	-	181,450	3,326	-	184,776
Recreation Area Upgrades	-	-	-	14,572	83,586	98,158
Solar Panels	-	-	-	58,500	2,485	60,985
Transfer to Water/Sewage Fund	-	-	-	110,000	-	110,000
Mitigation Disaster Plan	-	-	-	-	78,587	78,587
Garage Upgrades	-	-	-	-	29,700	29,700
Computer Server					15,720	15,720
	3,267,308	577,178	<u>1,374,080</u>	411,733	1,287,350	6,917,649
Transfer to deferred revenue	\$ <u>3,846,164</u>	\$ <u>4,182,579</u>	\$ <u>2,821,751</u>	\$ <u>4,162,726</u>	\$ <u>3,822,677</u>	\$ <u>3,822,677</u>

# CONTRACT SERVICES

For the Year Ended March 31, 2019

							<u>Total</u>	
							Expenses	
							including	Excess
			Deferred	Deferred			<u>Capital</u>	Revenue
	Total	Contract	Opening	<u>Closing</u>	Other	Net Proceeds	Transactions	(Expenditure)
CONTRACT								
Community Public Infrastructure	\$9	07,336	\$ 4,162,726	\$(3,822,677)	\$ 39,964	\$ 1,287,349	\$ 1,287,349	\$ -
Gas Tax	7	78,000	175,992	(764,813)	9,225	198,404	198,404	-
Small Community Employment Support	3	03,920	-	-	-	303,920	303,920	-
CANNOR	1	68,430	-	-	-	168,430	168,430	-
INAC Reache Solar Panel		35,685	-	-	-	35,685	35,685	-
Children & Youth Resiliency		13,636	-	-	-	13,636	13,636	-
Clean Water Wastewater Fund	2	41,583	-	-	-	241,583	241,583	-
Reindeer Point Bussing		-	-	-	-	-	10,581	(10,581)
Community Tourism Coordinator		60,000	-	-	-	60,000	61,688	(1,688)
INAC Relocation Coastal Erosion	3	01,289	-	(300,989)	-	300	300	-
CANNOR - Cultural Centre	1	24,249	-	-	-	124,249	124,249	-
CTI - Visitor Information Services		18,330	-	-	-	18,330	18,330	-
TDC Grant		-	6,661	(6,661)	-	-	-	-
INAC - Acceleration of Coastal Change		15,127	_		 -	15,127	15,127	
TOTAL	\$ <u>2,9</u>	<u>67,585</u>	\$ <u>4,345,379</u>	\$ <u>(4,895,140</u> )	\$ 49,189	\$ <u>2,467,013</u>	2,479,282	\$ <u>(12,269</u> )
TOTAL CAPITAL							1,992,294	

NET EXPENSES

<u>\$ 486,988</u>

# CONTRACT SERVICES

REVENUE	Community Public Infrastructure	Gas Tax	Small Community Employment Support	CANNOR	INAC Reache Solar Panel	Children & Youth Resiliency	Clean Water Wastewater Fund
Operating contribution	\$ 907,336 \$	778,000	\$ 303,920	\$ 168,430	\$ 35,685	\$ 13,636	\$ 241,583
Other	39,964	9,225	-	-	-	-	-
Deferred opening	4,162,726	175,992	-	-	-	-	-
Deferred closing	(3,822,677)	(764,813)					
	1,287,349	198,404	303,920	168,430	35,685	13,636	241,583
EXPENSES							
Administrative Fee	-	-	-	26,661	-	-	-
Materials and Supplies	654,068	(461,910)	-	-	-	-	-
Programs	-	-	303,920	8,694	-	8,636	-
Salaries and Benefits	-	-	-	-	-	5,000	-
Equipment Purchases	633,281	660,314		133,075	27,684		241,583
EXPENSES	1,287,349	198,404	303,920	168,430	27,684	13,636	241,583
Repayable					8,001		-
TOTAL EXPENSES INCLUDING CAPITAL TRANSACTIONS	1,287,349	198,404	303,920	168,430	35,685	13,636	241,583
Capital Acquisitions/Leases	(633,281)	(832,422)		(133,075)			(241,583)
TOTAL EXPENSES	654,068	(634,018)	303,920	35,355	8,001	13,636	-
NET REVENUE (EXPENSES)	\$ <u>633,281</u> \$	832,422	\$ <u> </u>	\$ <u>133,075</u>	\$ <u>27,684</u>	\$ <u> </u>	\$ <u>241,583</u>

# **CONTRACT SERVICES**

	INAC										INAC -			
			Comm	unity	Relocation	CANN	NOR -	CTI - Visito	r		Acceleration of			
	Reir	Reindeer Point		indeer Point Tourism		Coastal	Coastal Cultural			l		Coastal		
	]	Bussing	Coordinator		Erosion	Cer	ntre	Services	TDC C	Brant	Change			
REVENUE														
Operating contribution	\$	-	\$ 6	50,000 \$	\$ 301,289	\$ 12	24,249 \$	\$ 18,33	0\$-	:	\$ 15,127			
Deferred opening		-	-		-		-	-		6,661	-			
Deferred closing		-			(300,989)	)	-		(	<u>6,661</u> )				
		-		50,000	300	1	24,249	18,33	0		15,127			
EXPENSES														
Contracts		9,345	-		-		-	-	-		-			
Insurance		1,236	-	-	-		-	-	-		-			
Materials and Supplies		-	-	-	-		-	-	-		15,127			
Programs		-	4	58,616	300		-	18,33	- 0		-			
Equipment Purchases		-		. <u> </u>		1	24,249							
EXPENSES		10,581	4	58,616	300	1	24,249	18,33	0 -		15,127			
Repayable		-		3,072										
TOTAL EXPENSES INCLUDING CAPITAL														
TRANSACTIONS		10,581	e	51,688	300	12	24,249	18,33	- 0		15,127			
Capital Acquisitions/Leases		-		. <u> </u>		(1)	<u>24,249</u> )							
TOTAL EXPENSES		10,581		<u>61,688</u>	300		-	18,33	0		15,127			
NET REVENUE (EXPENSES)	\$	(10,581)	\$	<u>(1,688</u> ) S	\$	\$ <u>1</u>	24,249	\$	\$		\$ <u> </u>			

### COMMUNITY EMPOWERMENT PROGRAMS ECONOMIC DEVELOPMENT

	2019 Budget <u>(Unaudited)</u>	2019 <u>Actual</u>	2018 <u>Actual</u>
Revenue	\$ 121,180	\$ 121,180	\$ 107,858
Operating Contribution	\$ <u>121,180</u>	\$ <u>121,180</u>	\$ <u>107,838</u>
Expenses			
Salaries and Benefits	103,890	101,108	87,378
Travel	7,000	2,146	3,080
Office Rent and Admin Services	6,000	17,400	17,400
Training	4,468	1,903	
Total Expenses	121,358	122,557	107,858
EXCESS EXPENDITURE	\$ <u>(178</u> )	\$ <u>(1,377</u> )	\$ <u> </u>

## **EXPENSES BY OBJECT**

	2019		
	Budget	2019	2018
	(Unaudited)	Actual	Actual
EXPENSES			
Administration Fees	\$ -	\$ 26,661	\$ -
Advertising	2,500	587	2,182
Audit and Legal Fees	50,000	52,176	51,316
Bad Debts (Recovery)	-	4,888	897
Bank and Interest Charges	5,000	7,966	4,733
Building O & M	88,500	103,937	40,109
Buildings Electricity	182,700	204,766	188,437
Buildings Fuel	204,500	297,952	230,965
Business Travel and Expense	11,000	4,484	3,080
Capital Acquisitions	-	(1,992,294)	(228,981)
Communications	32,000	34,131	34,162
Contracted Services	1,229,000	1,222,400	1,233,630
Council Travel	12,000	30,954	12,994
Election and Census	3,000	1,356	2,520
Freight	22,720	31,063	23,476
Garbage Charges	78,000	76,900	77,542
Honoraria	60,000	62,750	46,913
Insurance	156,437	158,659	162,522
Material and Supplies	88,500	452,868	250,050
Mayor's Expense Fund	5,000	4,831	2,731
Mayor's Stipend	27,500	27,500	27,125
Miscellaneous	53,500	131,804	90,249
N.A.M. & R.C. Dues	4,250	1,061	5,789
Office Equipment and Supplies	10,000	4,638	7,040
Office Rent and Admin Services	6,000	17,400	17,400
Other Expenses	105,602	540,748	480,922
Removal Expense	16,000	6,626	9,064
Salaries and Benefits	1,734,703	1,621,122	1,674,411
Staff Training	42,468	10,927	6,799
Vehicle Fuel	95,000	97,206	91,440
Vehicle O & M	71,500	89,200	67,072
Water and Sewage	29,750	31,540	28,213
Capital Acquisitions & Infrastructure Development	9,000	1,820,186	232,452
Depreciation	-	579,075	513,662
Loss on Disposal of Tangible Capital Assets	-	-	(14,000)
Transfer from CPI to WS fund			110,000
	4,436,130	5,766,068	5,486,916
Funds Repayable		11,073	

TOTAL EXPENSES

# <u>\$ 4,436,130</u> <u>\$ 5,777,141</u> <u>\$ 5,486,916</u>

## **CHANGES IN FUND BALANCES**

Excess of revenue over expenses	\$	<u>Operating</u> 1,342,723	\$	Water and <u>Sewage</u> (54,082)		Equity in ngible Capital <u>Assets</u> - \$	<u>Reserve</u>	\$	Total <u>2019</u> 1,288,641	\$	Total <u>2018</u> (244,444)
Net interfund transfers To (from) Operating Fund Acquisition of Assets Amortization Accounts Payable Included in TCA	_	(2,187,791) 445,190 260,503	_	1 133,885 -	_	2,187,790 (579,075) (260,503)			- -	_	
Change in fund balance		(139,375)		79,804		1,348,212	-		1,288,641		(244,444)
Fund balance, beginning of year	_	1,344,702		(447,605)		7,945,045			8,842,142	_	9,086,586
Fund balance, end of year	\$_	1,205,327	\$	(367,801)	\$	9,293,257	S <u> </u>	\$	10,130,783	\$	8,842,142
OPERATING FUND CONSISTS OF											
Unfunded expenses to be funded from future revenues Pension and Other Employee Benefits Unrestricted surplus						5	<u>2019</u> 6 (125,845 <u>1,331,172</u> 6 1,205,322	<u>2</u>	2018 (117,565) 1,462,267 1,344,702		

## SALARIES, HONORARIA AND TRAVEL

Position	<u>Salary</u> <u>H</u>		H	Honoraria		Travel
Mervin Gruben, Mayor	\$	27,500	\$	8,450	\$	18,496
Erwin Elias, Councillor		-		8,950		234
Jackie Jacobson, Councillor		-		8,400		5,393
Joe Nasogaluak, Councillor		-		8,950		234
Noella Cockney, Councillor		-		6,150		-
Cindy Legrow, Councillor		-		4,450		234
Jocelyn Noksana, Councillor		-		525		-
Deborah Raddi, Councillor		-		6,850		234
Ryan Yakeleya, Councillor		-		7,700		6,130
Nathan Kuptana, Councillor		-		725		-
Shawn Lundrigan, Councillor		_		1,600		
	\$ <u> </u>	27,500	\$	62,750	\$	30,955